

School Counselor Advocacy & Non Counseling Duties

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RUSD School Counselors

Overview

- Welcome
- Introductions
- Stories From the Field
- Advocacy Talking Points
- Advocacy Resources
- Q & A



About Your Presenters

Dr. Yuri Nava - School Counselor

Elementary & HS Experience

RCTA Executive Board & Site
Representative



Michael Toner - School Counselor

RCTA Executive Board & SC Union
Rep

RCTA Committees

Middle School & High School
Experience

School Counseling vs. Non School Counseling Duties

- Lets Define
- Poll Everywhere -What Non School Counseling Duties Have You Seen?



What Non School Counselor Duties Have you Seen?

Join by Web

Join by Text

1 Go to **PollEv.com**

2 Enter **YURIDIANAVA382**

3 Respond to activity

1 Text **YURIDIANAVA382** to **37607**

2 Text in your message

Show responses

Lock

Clear responses

Full screen

Next

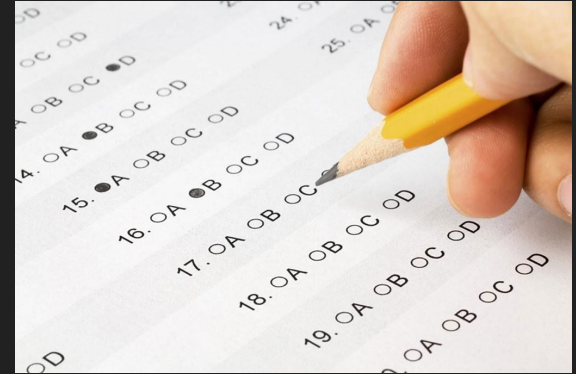
Appropriate Activities for School Counselors	Inappropriate Activities for School Counselors
■ advisement and appraisal for academic planning	■ building the master schedule
■ orientation, coordination and academic advising for new students	■ coordinating paperwork and data entry of all new students
■ interpreting cognitive, aptitude and achievement tests	■ coordinating cognitive, aptitude and achievement testing programs
■ providing counseling to students who are tardy or absent	■ signing excuses for students who are tardy or absent
■ providing counseling to students who have disciplinary problems	■ performing disciplinary actions or assigning discipline consequences
■ providing short-term individual and small-group counseling services to students	■ providing long-term counseling in schools to address psychological disorders
■ consulting with teachers to schedule and present school counseling curriculum lessons based on developmental needs and needs identified through data	■ covering classes when teachers are absent or to create teacher planning time
■ interpreting student records	■ maintaining student records
■ analyzing grade-point averages in relationship to achievement	■ computing grade-point averages
■ consulting with teachers about building classroom connections, effective classroom management and the role of noncognitive factors in student success	■ supervising classrooms or common areas
■ protecting student records and information per state and federal regulations	■ keeping clerical records
■ consulting with the school principal to identify and resolve student issues, needs and problems	■ assisting with duties in the principal's office
■ advocating for students at individual education plan meetings, student study teams and school attendance review boards, as necessary	■ coordinating schoolwide individual education plans, student study teams, response to intervention plans, MTSS and school attendance review boards
■ analyzing disaggregated schoolwide and school counseling program data	■ serving as a data entry clerk

RUSD History

- MS SC's Master Schedule Duties**
- MS SC's as IEP Admin. Designee**
- MS SC's tasked with Supervision Duty#
- HS SC's Proctoring AP Exams#
- HS SC's performing registrar duties#
- MS/HS SC's tasked with [SST/504](#) Coordination#
- MS/HS SC's tasked with Attendance Duties#
- HS Counselors tasked with registration/enrollment duties#
- SC Risk Assessments aligned w/Ethical Standards**

changed


** in process



How the ASCA National Model Can Help Reduce Non School Counseling Duties

- Use of Time Assessment Tool
- Administrative Conference
- Advisory Council





Annual Administrative Conference

School Counselor _____ Year _____

After a review of the school data, the following priorities were identified:

Based on these priorities, the following goals were identified:

Annual Student Outcome Goals

1 _____

2 _____

School Counselor Use of Time

A minimum of 80% of time is recommended for direct and indirect student services and 20% or less in program planning and school support.

Use of Time from Previous School Year			
Direct Student Services	Indirect Student Services	Program Planning and School Support	Non-School-Counseling Duties
%	%	%	%

Use-of-Time Plan for Current School Year			
Direct Student Services	Indirect Student Services	Program Planning and School Support	Non-Counseling Duties
%	%	%	%

Ratio and Caseload

The recommended ratio is one school counselor per 250 students.

Ratio: One School Counselor Per _____ Students

Alpha Assigned: Last names beginning with: _____ to _____

Grade Level: Students in grades: _____

Other: _____

Program Implementation Plan to Address Priorities

Attach the following documents for review and discussion during the conference:

- Classroom and Group Mindsets & Behaviors Action Plan
- Closing-the-Gap Action Plan
- Annual Calendar

Advisory Council

The school counseling advisory council will meet to provide feedback and input on the school counseling program.

Fall Meeting Date: _____

Spring Meeting Date: _____

Proposed Members: _____

Professional Development

I plan to participate in the following professional development based on annual student outcome goals and my School Counselor Professional Standards & Competencies self-assessment.

Date(s)	Topic	Cost

School and District Committees and Professional Work

Group	Time Commitment	School Counselor's Role

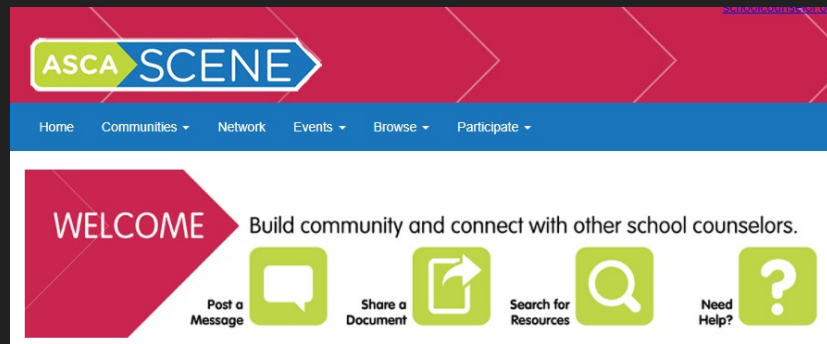
Additional Advocacy Action Steps You Can Take

- You get what you want by helping others as a whole!
- Be involved!
 - District Committees
 - Union Representation
- Quote education code and articles that advocate for your position
- Offer solutions when bringing up concerns
- Get teachers/other educators to advocate with you
- Reach out for help & support



Advocacy Resources

- [ASCA Position Statements](#)
- [ASCA Templates](#)
- [SCALE Research Center](#)
- Riverside County Office of Education
 - College/Career Readiness Office
 - Dr. Pedro Caro
 - Catalina Cifuentes
- ASCA STAFF
 - asca@schoolcounselor.org
 - ethics@schoolcounselor.org
- [ASCA SCENE](#)
- [California School Based Health Alliance](#)



Latest P "If We Don't Define Our Roles, Someone Else Will": Professional Advocacy in School Counseling

May 16, 2019

Practitioner Summary

To better understand how they are engaging in professional advocacy, school counselors were interviewed and surveyed about their experiences. The study focused on two research questions: (1) What are school counselors' experiences engaging in professional advocacy? and (2) What effect...

Advocacy Resources Continued- ASCA U

Legal & Ethical Specialist

Webinar: Legal and Ethical Implications in Working with Minors in Schools ([View webinar](#))

Webinar: 2016 ASCA Ethical Standards for School Counselors ([View webinar](#))

Webinar: Professional Distance, Dual Relations and Boundary Crossing ([View webinar](#))

Webinar: Title IX: Legal Muscle for School Counselor Advocacy ([View webinar](#))

Journal article: [When is it Ethical to Inform Administrators About Student Risk-Taking Behaviors? Perceptions of School Counselors](#)

Journal article: [Exploratory Study of Common and Challenging Ethical Dilemmas Experienced by Professional School Counselors](#)

Journal article: [Maintaining Confidentiality with Minors: Dilemmas of School Counselors](#)

Journal article: [Student Risk-Taking Behaviors: When Do School Counselors Break Confidentiality?](#)

Magazine article: [Negligence in Writing Letters of Recommendation](#)

School Counselor Leader Specialist

Webinar: [School Counselor Leadership](#)

Webinar: [Leadership Insights for School Counselors](#)

Presentation: [Gain School Board Support](#)

Article: [The Leader Within](#)

Article: [The Messy Process of School Counselor Leadership](#)

Article: [Unwavering Ambition](#)

Article: [Building-Level Leadership](#)

Article: [Director-Level Leadership](#)

Article: [Do You Have a Leadership Mindset?](#)

Article: [Using Results to Get Results](#)

Article: [Designated Data Mondays](#)

Article: [From Position to Program](#)

Article: [School Counselors as Program Leaders: Applying Leadership Contexts to School Counseling](#)

Article: [School Counselors as Accountability Leaders: Another Call for Action](#)

Article: [Using Leader-Member Exchange Theory to Examine Principal-School Counselor Relationships, School Counselor Roles, Job Satisfaction and Turnover Intentions](#)

Article: [High School Counselors' Views of Their Leadership Behaviors: A Q Methodology Study](#)

Article: [Stretching Leadership: A Distributed Perspective for School Counselor Leaders](#)

Article: [Leadership Practices of School Counselors](#)

What Questions Do You Have ?

Q & A

How Can We Help



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